# MINUTES OF THE MEETING OF THE AUDIT COMMITTEE HELD AT THE COUNCIL OFFICES, STATION ROAD, WIGSTON ON WEDNESDAY, 28 JULY 2021 COMMENCING AT 4.00 PM

#### **PRESENT**

K J Loydall Chair

## **COUNCILLORS**

J Kaufman D W Loydall Mrs S B Morris Dr I K Ridley

#### **OFFICERS IN ATTENDANCE**

Miss E Byrne Democratic Services Officer

C Campbell Head of Finance / Deputy Section 151 Officer

S Tucker Democratic & Electoral Services Manager / Deputy Monitoring Officer

#### **OTHERS IN ATTENDANCE**

R Deo CW Audit Services
P Harvey Grant Thornton LLP
G Patterson Grant Thornton LLP
K Watkins CW Audit Services

## 26. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Miss P V Joshi.

## 27. APPOINTMENT OF SUBSTITUTES

None.

## 28. <u>DECLARATIONS OF INTEREST</u>

None.

## 29. MINUTES OF THE PREVIOUS MEETING

By affirmation of the meeting, it was

#### **UNANIMOUSLY RESOLVED THAT:**

The minutes of the previous meeting held on 14 April 2021 be taken as read, confirmed and signed.

# 30. ACTION LIST ARISING FROM THE PREVIOUS MEETING

There was no Action List arising from the previous meeting held on 14 April 2021.

**Audit Committee** Wednesday, 28 July 2021 Chair's Initials



## 31. PETITIONS AND DEPUTATIONS

None.

#### 32. OPPORTUNITY RISK MANAGEMENT POLICY

The Committee gave consideration to the report as set out on pages 6- 48 of the agenda, which asked it to approve the Opportunity Risk Management Policy and note the Operational and Strategic Risk Registers.

It was moved by the Chair, seconded by Councillor Mrs S B Morris and

#### **UNANIMOUSLY RESOLVED THAT:**

- (i) The Opportunity Risk Management Policy be approved; and
- (ii) The Operational and Strategic Risk Registers be noted.

# 33. INTERNAL AUDIT UPDATE REPORT

The Committee gave consideration to the report as set out on pages 49-61 of the agenda, which asked it to note the key outcomes arising from the work of Internal Audit for 2020/21 and to endorse the audit opinion on the adequacy and effectiveness of the Council's arrangements for governance, risk management and internal control.

The Committee requested that further work be undertaken in order to ensure that records of historic contracts are included on the Council's contract registers as appropriate.

It was moved by the Chair, seconded by Councillor D W Loydall and

# **UNANIMOUSLY RESOLVED THAT:**

- (i) The audit opinion regarding the adequacy and effectiveness of the Council's arrangements for governance, risk management and internal control (as set out at Appendix 1) be noted; and
- (ii) The conclusion that the Council has an effective internal service be endorsed.

# 34. <u>EXTERNAL AUDIT REPORT – STATEMENT OF ACCOUNTS (2019/20)</u>

The Committee gave consideration to the report as set out on pages 62 - 181 of the agenda, which asked it to review and approve the Statement of Accounts for the year ended 31 March 2020.

It was moved by the Chair, seconded by Councillor Mrs S B Morris and

#### **UNANIMOUSLY RESOLVED THAT:**

- (i) The Statement of Accounts for the Year ended 31 March 2020 be approved;
- (ii) The Statement of Accounts for the year ended 31 March 2020 be published and the Section 151 Officer be authorised, following consultation with the Chair of Audit Committee, to make any changes to the accounts that may be agreed with Grant Thornton LLP, the Council's External Auditors.
- (iii) Approval be given for The "Letter of Representation" to be signed by the

# Head of Finance / Acting Section 151 Officer and the Chair of Audit Committee.

# THE MEETING CLOSED AT 5.40 PM

<b>≤</b>
Chair
Wednesday, 29 September 2021

Printed and published by Democratic Services, Oadby and Wigston Borough Council, Council Offices, Station Road, Wigston, Leicestershire, LE18 2DR